

UW Madison

Police Lieutenant

Job Announcement Code(s): 10-01483

<u>County(ies):</u>	<u>*Statewide</u>
<u>Classification Title: / JAC:</u>	POLICE LIEUTENANT 10-01483
<u>Job Working Title:</u>	Police Lieutenant
<u>Type of Employment:</u>	Full Time (40 hrs/week)
<u>Salary:</u>	Starting salary is between \$48,756 and \$73,257 per year depending on qualifications, plus excellent benefits. For State employees, pay will be set in accordance with the non-represented compensation plan for pay schedule 56 and pay range 01 pay upon appointment provisions that apply to compensation upon transfer, reinstatement, or voluntary demotion transactions; beginning pay will not be less than the minimum of the pay range. A 12-month probationary period is required.
<u>Special Qualifications:</u>	This position requires certification as a law enforcement officer in Wisconsin or eligibility for immediate recertification. You must also possess a valid Wisconsin Driver's License or be eligible to immediately obtain same. Candidates must have first-line supervisory or detective experience in a law enforcement setting of 40 or more Full Time Equivalent (FTE) employees.
<u>Contact:</u>	Wendi Steinberg, UWPD, (608) 262-4529.
<u>Bargaining Unit:</u>	Non-Represented
<u>Area of Competition:</u>	Open
<u>Deadline to Apply:</u>	4/27/2010
<u>Exam Information:</u>	Exam cannot be previewed.

The UW Madison Police Department is the third largest law enforcement agency in Dane County. The Department is comprised of over 65 sworn police officers and over 25 security officers. Currently there are 7 lieutenants assigned to different functions within the Department. Lieutenants serve under the supervision of the chief, assistant chiefs and captains.

Job Duties:

The primary responsibility of a Police Lieutenant is second-line supervision and administration of programs. This position is under the general supervision of a Police Captain, Assistant Chief, and Chief of Police. This position is responsible for the safety and security, on all University properties, of all staff, students and the general public. This position is responsible for implementing all departmental policies and procedures and meeting established goals. This position is responsible for leading, directing, supervising, and training all Department personnel. This position works independently on matters of resource allocation, investigative management, scheduling of department personnel, recruitment and hiring, crime prevention programs and daily administrative assignments.

Special Notes: A thorough background investigation (i.e. psychological, physical, credit history, driving record, criminal history and home visit) will be conducted after a conditional offer of employment for anyone not currently employed by UW-Madison Police. **Well qualified applicants** will have several years of responsible law enforcement supervisory experience or investigative experience as a detective in a police agency of 40 or more FTE's (Full Time Employees)

University of Wisconsin-Madison Police Department

Job Knowledge, Skills and Abilities: Constitution of the United States of America and principles embodied in case law that regulates investigative procedures, including search and seizure and the admissibility of evidence; State of WI Statutes; criminal justice system, including prosecution and judicial functions; proper preparation of all reports, forms and the processing of arrested persons; community policing and problem oriented policing techniques; clearly and completely communicate facts and ideas orally and in writing; type and dictate reports; deal with stress and ability to work under stressful conditions and maintain a high level of proficiency; WI Motor Vehicle Laws; emergency vehicle operation procedures and ability to drive a vehicle in emergency mode; human relations; intervention options; evidence preservation techniques including photography and other standard evidence collection techniques; use of firearms, Defense and Arrest Tactics (DAAT), restraining devices, speed detection equipment and squad video cameras; rescue breathing, cardiopulmonary resuscitation, automatic external defibrillators and first aid techniques; investigation and enforcement of laws regarding operating motor vehicles while under the influence of drugs or alcohol; crowd management techniques; incident command system and ability to take command of an incident as a first responder; administrative, supervisory and management principles and techniques; preparation of work schedules, overtime assignments, job descriptions; ability to understand the functions of different units and maintain effective coordination with supervisors; good public relations techniques and the ability to communicate with other departments, police agencies, the public and the media; criminal court proceedings, court records and administrative court decisions; ability to write clearly and concisely and to proofread and edit; and the ability to properly evaluate the work performance of subordinates.

How To Apply: Special application/examination materials can be downloaded from the following web-site: <http://www.ohr.wisc.edu/COB/CurrentUWEmployment.html>. Completed application/examination materials must be received in our office no later than 4:30 p.m. on April 27, 2010 and they can be sent to Wendi Steinberg, (608) 262-4529; UW-Madison Police Department; 1429 Monroe Street; Madison, WI 53711. Materials will be evaluated and the most qualified candidates will be invited to participate in the next step of the selection process.